



September 2022

PARENTAL NOTICE: MCAS App for LUNCH PAYMENTS

Dear Parent/Carer,

We have previously introduced the My Child at School (MCAS) App as the primary way to communicate with the Academy. It works directly with our Academy IT system and allows you to view your child's timetable, current attendance, information on your child's conduct, communicate with the Academy and receive updates, letters, reports and now make **online payments for School Meals**.

Please be aware that from **w.c. 19th September this will be the required payment method for School Meals**. Where your child is entitled to a Free School Meal your child's account will be topped up daily.

To allow for this you will need to:

1. Download and log into the MCAS App.
2. Provide 'Biometric' consent under the 'Parental Consent' section so that your child's fingerprint can be recorded and stored.
3. Top up your account under the 'Dinner Money' section on the main dashboard

To access MCAS please:

1. Visit <https://mychildatschool.com>
2. Click "Redeem Invitation Code"
3. Enter the login details that you received in the Text Message. The school ID is 12570.

Follow the onscreen instructions to set up your account and create your own password (This must be 8 characters or more and contain a combination of upper and lower case letters, numbers and special characters).

Please note:

1. Login details are case sensitive
2. You must click "Redeem Invitation Code" first, as the invitation code is not your password - you set the password yourself. If you have multiple children at our school, all information will be accessible via this one account.

Once your account has been set up you can download the app on your smartphone or tablet by searching "My Child At School" in the Apple App or Google Play App store.





If you are having any issues getting logged into the MCAS App there will be two support sessions:

1. **Tuesday 13th September 17:00 – 18:00** - Face to Face in the Academy
2. **Thursday 15th September 15:00 – 16:00** - Via MS Teams using this link:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_YWZjNGQxMzgtNWYxMi00MzEzLWJhMTctZDQzMTg1OTE3NjEy%40thread.v2/0?context=%7b%22Tid%22%3a%2216cf6780-4bf0-4fef-aafa-0b6e82e7ea0a%22%2c%22Oid%22%3a%22d8619a79-ed0a-4714-a9d7-548826485b4f%22%7d

Kind Regards,

Mr Alistair Hartley

Associate Vice Principal

