



Dear Parent/Carer,

June 2024

Here at Astrea Academy Woodfields, we are keen to keep you, as parents and carers, informed of all matters relating to your child/dependant. In order to be able to do that effectively, we use the My Child At School (MCAS) app. On the app, you can see an array of things, all to do with the school and your child/dependant. We also use this app to pay for school trips, school meal top ups and you can find lots of child/dependant specific information on attendance, behaviour, detentions and parents' evenings etc.

We are working towards being a **cashless** school and whilst we realise there may be occasional exceptions, we are strongly encouraging all parents and carers to download the MCAS app and have access to your child's/dependant's school dashboard.

If you **DO NOT** have the MCAS app:

To access/download the MCAS app, please go to <https://www.mychildatschool.com/> and click "reset password" and enter the email you have given to the Academy. Then follow the instruction in the email to set a new password and log in. Then you can use either the website to view you child's information or you can use the App by going to your app store and searching for "Mychildatschool".

**It is really important that you action the tick boxes in 'Parental Consent' on the app.**

If you **DO** have the MCAS app already:

If you have the MCAS app but have **not yet** actioned the 'Parental Consent' section, please do this as soon as possible. This will enable your child/dependant to use their fingerprint to get food, which will speed up their lunch-time meal.

If you have any issues accessing the MCAS app, please contact the Academy with your updated email address, the child(ren) it relates to and your full name.

If you have any questions, please contact [jo.morris@astreawoodfields.org](mailto:jo.morris@astreawoodfields.org).

Thank you for your consideration and we look forward to you all accessing and making the most of the MCAS app.

Kind Regards

Operations Team  
Astrea Academy Woodfields